

CLERK'S CHECKLIST FOR SUBDIVISIONS AND PLATS

*****ALL INK MUST BE IN BLACK (INCLUDING SEALS)*****

SUBDIVISION _____

NAME OF OWNER _____

_____ 1 - 18" x 24" Original print of final plat with original signatures and seals
(MUST BE SIGNED WITH A BLACK SHARPIE PERMANENT MARKER)

_____ 1 - 11" x 17" print copy for recording purposes

_____ Restrictions (N/A if none)

_____ Field Notes

_____ 911 Coordinator Approval (Go to Sheriff's Office)

_____ Tax certificate or statement of account issued by Central Appraisal District

_____ Stamp and Signatures of Surveyor

_____ Clerk's Certificate (see below for wording) The blank lines need to be big enough to
write the information in.

_____ Space for Judge & all four Commissioners to sign

_____ Subdivision Plats must state "**For Residential Purposes Only**" in **BOLD**

Certificate of Record §

The State of Texas §

County of Somervell §

I, Michelle Reynolds, County Clerk of Somervell County, Texas, do hereby certify that the foregoing plat, with its certificate of authentication was filed for record in my office on the ____ day of _____, 20____ at ____ o'clock ____ m in the Official Public Records (OPR) of said County in Plat Cabinet ____ Slide ____

In testimony whereof, witness my hand and official seal of office, the ____ day of _____, 20____ .

Michelle Reynolds
Clerk, County Court
Somervell County, Texas